Paradise Place Educate Together National School
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Child Safeguarding Statement and Risk Assessment

For:	**Paradise Place ETNS**
At:	**Upper Dorset Street, Dublin 7**

This school is a primary school.

In accordance with the requirements of the Children First Act 2015, Children First: National Guidance for the Protection and Welfare of Children 2017, the Addendum to Children First (2019) and 2025, Child Protection Procedures for Schools 2025 and Child Safeguarding: A Guide for Policy, Procedure and Practice, 2nd ed. (Tusla, 2024), the board of management has adopted the Child Safeguarding Statement and Risk Assessment set out in this document.

The board of management has adopted and will implement fully and without modification the department's Child Protection Procedures for Schools 2025 as part of this overall Child Safeguarding Statement and Risk Assessment.

Name of the Designated Liaison Person (DLP):

Éadaoin Kelly

Name of the Deputy Designated Liaison Person (Deputy DLP/DDLP):

Bríd Brophy

In the absence of the DLP, the Deputy DLP shall assume responsibilities of the DLP

Name of Relevant Person

Éadaoin Kelly

(In schools this person is the DLP)

Relevant Person can be contacted on:

(01) 8300841	*principal@ppetns.ie*

Under the Children First Act 2015 Relevant Person means a person who is appointed by a provider of a relevant service to be the first point of contact in respect of the Child Safeguarding Statement. This person is nominated by the board of management to manage and provide oversight of child protection concerns/allegations of child abuse.

Name of Chairperson of the board of management, or in an ETB school the Chief Executive or their delegate:

Tina Stallard

In the event that both DLP and DDLP are absent and unavailable, and where there is no staff member formally acting in their role, the chairperson of the board of management, or in an ETB school the chief executive or their delegate, assumes the role of DLP.

The board of management recognises that child protection and safeguarding permeate all aspects of school life and must be reflected in all of the school's policies, procedures, practices and activities. In all of these, the school will adhere to the following principles of best practice in child protection and welfare. The school will:

- Recognise that the protection and welfare of children is of paramount importance, regardless of all other considerations.
- Fully comply with its statutory obligations under the Children First Act 2015 and other relevant legislation relating to the protection and welfare of children.
- Fully co-operate with the relevant statutory authorities in relation to child protection and welfare matters.
- Adopt safe practices to minimise the possibility of harm happening to children and protect members of school personnel from the necessity to take unnecessary risks that may leave themselves open to accusations of child abuse.
- Develop a practice of openness with parents and encourage parental involvement in the education of their children.
- Fully respect confidentiality requirements as set out in the Child Protection Procedures for Schools 2025 in dealing with child protection matters.
- Adhere to the above principles in relation to any vulnerable adult.

Procedures and Measures in Place

Our Child Safeguarding Statement and Risk Assessment has been developed in line with requirements under the Children First Act 2015, the *Children First: National Guidance 2017*, and *Child Safeguarding: A Guide for Policy, Procedure and Practice, 2nd ed. (Tusla, 2024),* and the *Child Protection Procedures for Schools 2025*. In addition to the procedures listed in our risk assessment, the following procedures support our intention to safeguard children while they are availing of our service:

Procedure for the Management of Allegations of Abuse or Misconduct against School Personnel Relating to a Child Availing of Our Service

Where any member of school personnel is the subject of any investigation in respect of any act, omission or circumstance in relation to a child attending the school, the school is required to adhere to the relevant procedures set out in Chapter 7 of *the Child Protection Procedures for Schools 2025* and to the relevant agreed disciplinary procedures for school staff which are published on the gov.ie website.

Procedure for the Safe Recruitment and Selection of School Personnel to Work With Children

The school is required to adhere to the requirements of the Vetting Act. The selection or recruitment of staff and their suitability to work with children, requires the school to adhere to the statutory vetting requirements of the National Vetting Bureau (Children and Vulnerable Persons) Acts 2012 to 2016, and to the wider duty of care guidance set out in relevant Garda vetting and recruitment circulars published by the Department of Education and Youth and available on the gov.ie website and as outlined in Chapter 10 of the procedures.

A written protocol is in place authorising immediate action for cases which require an employee to be immediately absented from school for child safeguarding reasons.

Procedure for Provision of and Access to Child Safeguarding Training and Information, Including the Identification of the Occurrence of Harm

The school provides information and training to members of school personnel in relation to the identification of the occurrence of harm (as defined in the 2015 Act) as follows:

- The school has provided each member of school personnel, including any new members of school personnel, (employees and volunteers, board of management members, student teachers and those on work experience) with a copy of the school's Child Safeguarding Statement and Risk Assessment.
- The school ensures that members of school personnel have availed of relevant training and completed child protection training.
- The school encourages board of management members to avail of any relevant training and complete child protection training.
- The board of management ensures that records of all staff and board member child protection training are maintained.

Procedure for the Reporting of Child Protection or Welfare Concerns to Tusla

All members of school personnel are required to adhere to the procedures set out in the *Child Protection Procedures for Schools 2025*, in relation to reporting of child protection concerns to Tusla. Mandated reporting applies to all registered teachers and any other mandated person who may be employed by the school, for example a chaplain or nurse. A full list of those people who are mandated persons is set out in Appendix 1 procedures.

Procedure for Maintaining a List of the Persons (if any) in the Relevant Service Who Are Mandated Persons

There is a procedure in place to maintain a list of mandated persons. Schools may on occasion employ additional staff who are mandated by virtue of their profession. This list will include all registered teachers and identify additional employees that are not registered teachers.

Procedure for Appointing a Relevant Person (In schools this person is the DLP)

There is a procedure in place for appointing a relevant person.

The various procedures referred to in this Child Safeguarding Statement and Risk Assessment can be accessed via the school's website, the gov.ie website or will be made available on request by the school.

In accordance with the Children First Act 2015, the Addendum to Children First 2019 and 2025, and the *Child Protection Procedures for Schools 2025,* the board of management carried out an assessment of any potential for harm to a child while attending the school or participating in school activities. A written assessment setting out the areas of risk identified and the school's procedures for managing those risks is included with the Child Safeguarding Statement.

This statement has been published on the school's website or will be made available on request by the school. It has been provided to all members of school personnel, the parents' association (if any), the patron and parents. A copy of this statement and risk assessment will be made available to Tusla and the department if requested.

This Child Safeguarding Statement and Risk Assessment will be reviewed annually or as soon as practicable after there has been a material change in any matter to which this statement refers.

In accordance with Section 11 of the Children First Act 2015 and with the requirements of Chapter 9 of the Child Protection Procedures for Schools 2025, the following is the written Child Safeguarding Statement and Risk Assessment.

In undertaking this Child Safeguarding Statement and Risk Assessment, the board of management has endeavoured to identify as far as possible the risks of harm that are relevant to this school and to ensure that adequate procedures are in place to manage all risks identified. While it is not possible to foresee and remove all risk of harm, the school has in place the procedures listed in this risk assessment to manage and reduce risk to the greatest possible extent.

This Child Safeguarding Statement and Risk Assessment was reviewed by the board of management on 24th March 2026.

Signed:*	Tina Stallard	**Date:** 24.3.26

Tina Stallard
Chairperson of the board of management

Signed:*	Éadaoin Kelly	**Date:** 24.3.26

Éadaoin Kelly
Principal/Secretary to the board of management

This Child Safeguarding Statement and Risk Assessment is expected to be reviewed again by 30th November 2026.

** Document to be printed and signed with original signatures*

Child Safeguarding Risk Assessment

It is completed under the following headings:

- ❖ Safer working practices
- ❖ Staff conduct
- ❖ Children at risk
- ❖ Teaching and learning
- ❖ General safeguarding

	List of School Activities	Risk Level	Risks Identified Against Each School Activity	Procedures/Measures in place to Mitigate Risk
Safer working practices				
1.	Safer Recruitment	Medium	❖ Adult wanting to cause harm to children and seeking employment that provides them access to young people ❖ Adults with inappropriate or false qualifications or experience are given access to children	❖ Recruitment procedures outlined in BoM Governance Manual followed ❖ Thorough and rigorous scrutiny of applications ❖ Face-to-face interviews wherever possible. Online interviews follow strict protocols – see patron guidance. ❖ Verification of applicant's identity and checking of qualifications, experience and employment history ❖ References obtained for successful candidates ❖ Occupational health checks via MedMark ❖ All adults working with children have clear Garda vetting disclosure and statutory declaration ❖ Staff are aware of their safeguarding and Child Protection responsibilities and are provided with copy of safeguarding statement and risk assessment
2.	Appointment and Interview Procedures	Medium	❖ Adult wanting to cause harm to children and seeking employment that provides them access to young people	❖ Appointment and interview procedures outlined in BoM Governance Manual followed ❖ Previous employment history sought

	List of School Activities	Risk Level	Risks Identified Against Each School Activity	Procedures/Measures in place to Mitigate Risk
				❖ Two references sought directly from referees to obtain objective and factual information ❖ Pre-employment checks completed ❖ All adults working with children have clear Garda vetting disclosure and statutory declaration, all Garda vetting procedures are adhered to
3.	Visiting professionals and substitute staff	Medium	❖ Adult wanting to cause harm to children and seeking employment that provides them access to young people	❖ On arrival or before if possible, the following documents will be sought and checked: ▪ Copy of qualification certificate(s) ▪ Teaching Council registration number (for teachers) ▪ Vetting Disclosure (Circular 31/2016) ▪ Statutory Declaration Form & signed Form of Undertaking (Circular 31/2016) ▪ Photo identification ▪ PPS Number ▪ Contact details of relevant recent employers for independent reference checking ❖ Briefing on arrival, identification of DLP/DDLP, procedures for reporting of disclosures
4.	Student teachers, student inclusion assistants	Low	❖ Risk of child being harmed in the school by a visitor to the school ❖ Adult wanting to cause harm to children and seeking placements and future work that provides them access to young people	❖ The vetting for student teachers will be completed by the institution responsible for their training ❖ A copy of the disclosure will be retained by the school ❖ A signed joint vetting agreement will be in place between the school and the institution

	List of School Activities	Risk Level	Risks Identified Against Each School Activity	Procedures/Measures in place to Mitigate Risk
				❖ Briefing on arrival, identification of DLP/DDLP, procedures for reporting of disclosures
5.	Volunteers and external personnel, including sports coaches, extra-curricular club leaders, external teachers, SCP project workers, Music Generation, summer camp leaders	Medium	❖ Adult wanting to cause harm to children and seeking volunteer work that provides them access to young people ❖ Adults with inappropriate or false qualifications or experience are given access to children ❖ Risk of child being harmed in the school by known adult ❖ Risk of harm due to inappropriate relationship/communications between child and another child or adult ❖ Risk of harm caused by a member of school personnel communicating with pupils in an inappropriate manner via social media, texting, digital device, or other manner	❖ No person working directly with children will be allowed to volunteer or work with children in school without a clear Garda vetting disclosure. ❖ When a volunteer is connected to an organisation, e.g. GAA or Dublin City Council, the organisation will be responsible for the vetting and a copy of the disclosure will be retained by the school ❖ A signed joint vetting agreement will be in place between the school and the partner organisation ❖ When an individual is applying to volunteer or work privately for the school, the vetting will be completed by Educate Together. Two forms of ID will need to be furnished and the online form completed. References will also be sought. ❖ For all volunteers or external personnel, they will be briefed on arrival, including identification of DLP/DDLP, procedures for reporting of disclosures, etc. ❖ Verification of identity and checking of qualifications, experience and employment history will be undertaken for anyone employed directly by the school ❖ All new personnel will be required to produce ID on arrival ❖ All personnel are given a copy of the school's Child Safeguarding Statement and are expected to follow the Child Protection Procedures (2025)

	List of School Activities	Risk Level	Risks Identified Against Each School Activity	Procedures/Measures in place to Mitigate Risk
6.	1:1 support from external therapy, Wellbeing Practitioner, counselling, Life Skills	Medium	❖ Risk of child being harmed in the school by a volunteer or visitor to the school ❖ Risk of harm in one-to-one teaching, counselling, coaching situations ❖ Risk of inappropriate relationship or boundary issues ❖ Risk of harm not being recognised or reported ❖ Risk due to external personnel unfamiliar with school procedures ❖ Risk of harm due to inappropriate relationship/communications between child and adult	❖ No person working directly with children will be allowed to work with children in school without a clear Garda vetting disclosure. ❖ When an adult is connected to an organisation, e.g. SCP, the organisation will be responsible for the vetting and a copy of the disclosure will be retained by the school. A signed joint vetting agreement will be in place between the school and the partner organisation ❖ For all external personnel, they will be briefed on arrival, including identification of DLP/DDLP, procedures for reporting of disclosures, etc. ❖ All new personnel will be required to produce ID on arrival ❖ Sessions will take place in rooms with visibility (e.g. glass panels) ❖ Staff will be aware of scheduled sessions and locations ❖ Parents/carers will provide informed consent for all supports ❖ See also – safer working practices including 1:1 work
7.	TY work experience students	Medium	❖ Risk of child being harmed in the school by a volunteer or visitor to the school ❖ Risk of harm due to lack of experience or awareness of safeguarding responsibilities or school procedures ❖ Risk of inappropriate relationship or boundary issues ❖ Risk of inappropriate interaction with children ❖ Risk of harm due to inappropriate relationship/communications between child and placement student	❖ Placement students over 16 years old must have a clear Garda vetting disclosure. They must have a letter of confirmation of the placement from their school and insurance. ❖ When a student does not have vetting completed with their secondary school, the vetting can be completed via Educate Together. ❖ All placement students will be required to produce ID on arrival ❖ Placement students will be briefed on arrival, including identification of DLP/DDLP, procedures for reporting of disclosures, etc. ❖ Work experience students will be supervised at all times and will not be left alone with children

	List of School Activities	Risk Level	Risks Identified Against Each School Activity	Procedures/Measures in place to Mitigate Risk
				❖ Clear boundaries will be outlined regarding their role and responsibilities ❖ Students will follow all school policies and procedures
8.	Visitors (including contractors, parents, guest speakers) and Site Security	Medium	❖ Adult wanting to cause harm to children ❖ Risk of child being harmed in the school by volunteer or visitor to the school ❖ Risk of harm due to inadequate supervision of children in school	❖ External gates and doors are locked during the school day and access is via the school office only. The door is controlled by a security system. ❖ The school secretary will check a person's identity via the camera and phone system before allowing entry ❖ All visitors to the school must sign in at the school office and will be given a visitor's badge which must be worn at all times on site. ❖ Staff are expected to challenge any unaccompanied visitor they see not wearing a badge. ❖ Any contractors visiting during the school day will be supervised by the Caretaker or another member of staff at all times and will not be allowed have unsupervised access to children. ❖ Adults attending parent workshops or courses will be accompanied by a member of school staff throughout and confined to a specific area or room of the building. ❖ Parents/carers collecting children outside the usual collection times, must call to the school office to seek permission and this drop-off and collection will be supervised by a member of staff and recorded electronically on Aladdin

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9.	Procedures for start and end of day	Medium	❖ Risk of harm due to inadequate supervision of children in school ❖ Adult wanting to cause harm to children ❖ Strangers entering the site to gain access to children	❖ When gates are open at the start and end of the day, staff will be particularly vigilant. Anyone unexpected will be challenged or supervised and staff are briefed to be vigilant and seek help if they have any concerns about an adult's behaviour ❖ At the end of the day, children exit directly onto the road. Safety barriers are in place and staff identify each child's known adult before allowing them to leave the school site. Senior staff monitor the area and are available to support if any staff member has a concern about an adult's behaviour on the street. ❖ Children from 4th Class up may walk home alone but must have written permission to leave the site unaccompanied. Older children accompanying younger siblings home must also have written permission. ❖ Classroom staff will only release children to a known or trusted adult, agreed with the parent/carer. ❖ If we are unsure or a new arrangement is put in place without notification, we will call the parent/carer to confirm before allowing a child to leave.
			Staff Training	
10.	Training	Medium	❖ Risk of harm not being recognised by school personnel ❖ Risk of harm not being reported properly and promptly by members of school personnel	❖ DLP and DDLP attend regular face-to-face training ❖ DLP to ensure all staff receive appropriate induction and training, including accessing Tusla and Oide modules and understand their role and responsibility ❖ A certificate of completion of this training is required and kept on file for each staff member.

	List of School Activities	Risk Level	Risks Identified Against Each School Activity	Procedures/Measures in place to Mitigate Risk
			❖ Risk of harm where members of school personnel have not received appropriate training ❖ Staff respond inappropriately to concerns or disclosures ❖ Staff knowledge of thresholds of harm insufficient	❖ Training to be updated at least every three years. ❖ Staff must adhere to the Child Protection Procedures for Primary Schools 2025 and all registered teaching staff are required to adhere to the Children First Act 2015, understanding their role as a mandated person. ❖ Staff to take care not to place themselves in a vulnerable position with a child and strictly adhere to the Code of Professional Conduct for teachers and other relevant school policies. ❖ The school's child safeguarding statement and all related documents form part of induction materials and are available to all staff at all times via Google Drive ❖ The school maintains records of all personnel and board member training. Training accessed by staff is recorded and reported to BoM ❖ The school has in place a Critical Incident Management Plan
11.	Safer working practice, including working one-to-one with children	Medium	❖ Risk of harm not being recognised by school personnel ❖ Risk of harm not being reported properly and promptly by members of school personnel ❖ Risk of child being harmed in the school by a member of school personnel ❖ Risk of harm in one-to-one teaching, counselling, coaching situations ❖ Adult wanting to cause harm to children ❖ Adults vulnerable to complaints if working alone with children	❖ Staff to follow Child Protection Procedures for Primary Schools 2025 and Code of Professional Conduct at all times ❖ Staff to take care not to inadvertently place themselves in a vulnerable position ❖ When working 1:1 with a child, staff to aim to be in view of other adults or in a room with a glass panel or open door ❖ If staff anticipate being in a situation that is open to interpretation, they will alert the DLP in advance and inform the parents/carers ❖ Staff can escort children of the same sex to the toilet but are not expected to be involved with toileting, unless the child has an additional need and an intimate care plan is in place.

	List of School Activities	Risk Level	Risks Identified Against Each School Activity	Procedures/Measures in place to Mitigate Risk
			❖ Risk of harm due to inappropriate relationship/communications between child and another child or adult	❖ The school has a health and safety policy
12.	Allegations against staff	Medium	❖ Risk of harm not being recognised or reported properly and promptly ❖ Risk of child being harmed in the school by a member of school personnel, volunteer or visitor to the school ❖ Risk of harm due to inappropriate relationship/communications between child and another child or adult ❖ Risk of harm caused by member of school personnel accessing/circulating inappropriate material via social media, texting, digital device or other manner	❖ Procedures outlined in Children First guidelines and Child Protection Procedures for Primary Schools will be followed carefully ❖ DLP must be immediately informed of any such allegation, or the Chairperson of BoM if the allegation involves the DLP ❖ Both adult and child must be safeguarded when an allegation is made and needs to be investigated ❖ Codes of conduct in place and school follows agreed disciplinary procedures where necessary. ❖ A written protocol is in place authorising immediate action for cases which require an employee to be immediately absented from school for child safeguarding reasons ❖ The school has in place a Critical Incident Management Plan
13.	Whistleblowing	Medium	❖ Risk of child being harmed in the school ❖ Risk of harm not being reported properly and promptly by members of school personnel ❖ Staff afraid to report concerns	❖ School culture ensures staff feel comfortable raising a concern about a colleague's attitude or actions ❖ Clear school policy on whistleblowing ❖ Staff made aware of their duty to raise concerns

	List of School Activities	Risk Level	Risks Identified Against Each School Activity	Procedures/Measures in place to Mitigate Risk
			Children at risk	
14.	Children with support needs and/or disabilities	High	❖ Increased risk of abuse and neglect for children with support needs or disabilities who have particular vulnerabilities, including medical vulnerabilities ❖ Risk of harm not being recognised by school personnel ❖ Staff may miss less obvious signs of harm, e.g. if there are communication difficulties ❖ Risk of harm where intimate care needs require 1:1 adult support ❖ Risk of harm due to bullying of child ❖ Risk of harm due to self-harming behaviours as a form of regulation ❖ Risk of harm due to inadequate supervision of children in school	❖ School has an Inclusion Policy which outlines the Continuum of Support and the approaches taken for children with support needs ❖ Intimate care needs policy in place for children who require that level of support, with clear guidance for staff ❖ Staff identify children who may need more support to be kept safe or keep themselves safe ❖ We link with appropriate outside agencies, e.g. NEPS, HSE, social care, etc. where necessary for additional advice. ❖ Regular documenting of support needs and careful planning for children on ProvisionMap, including log of actions on Meetings Log. ❖ Staff liaise with parents/carers regularly and include them in identifying risks and problem-solving support strategies as part of the support planning process. This is recorded on ProvisionMap.
15.	Children with medical needs	High	❖ Risk of child being harmed in the school by a member of school personnel ❖ Increased risk of abuse and neglect for children with support needs or disabilities who have particular vulnerabilities, including medical vulnerabilities ❖ Risk of harm due to medical emergency ❖ Risk of inadequate understanding of medical needs	❖ Administration of Medicine Policy in place with clear protocols for managing children's medical needs. ❖ Individual care plans will be developed for children with medical needs ❖ Relevant staff will be informed and trained where necessary ❖ Medication will be stored and administered in line with school policy ❖ Clear communication with parents/carers regarding needs and updates ❖ Emergency procedures will be in place and known to staff

	List of School Activities	Risk Level	Risks Identified Against Each School Activity	Procedures/Measures in place to Mitigate Risk
			❖ Risk of harm during administration of medication	
16.	Children from minority backgrounds, including migrant, Roma and Traveller children, LGBT+ children or those perceived to be LGBT+, children of minority religious faiths	Low	❖ Risk of harm not being recognised by school personnel ❖ Risk of harm not being reported properly and promptly by members of school personnel ❖ Risk of harm where members of school personnel have not received appropriate training ❖ Risk of child being harmed in the school ❖ Risk of discrimination or exclusion ❖ Risk of bullying ❖ Risk of harm due to inadequate code of behaviour ❖ Risk of harm due to racism	❖ Inclusive school policies and practices, including Good Relationships Policy, Inclusion and Equality Policy, Anti-Racism Policy. ❖ Anti-racism and diversity initiatives, including Inclusion and Diversity children's team, Yellow Flag Programme, Language Explorers, Young Interpreters, Pride Flag raising, etc. ❖ Curriculum planning includes specific opportunities to explore identity and belonging, including each of the protected characteristics, e.g. through Learn Together curriculum. ❖ Staff awareness and training at regular intervals. ❖ Engagement with families and communities, action planning for DEIS includes parental engagement strand.
17.	Children missing from education	High	❖ Risk of harm not being reported properly and promptly by members of school personnel ❖ Potential indicator of abuse or neglect, including sexual exploitation ❖ Children travelling to conflict zones or areas where FGM or forced marriage are practiced	❖ All unexplained absences are followed up with the aim of having no unexplained absences. ❖ Documentation and paperwork required for children's absences or transfer to new schools or abroad is kept securely and ensures a valid reason is recorded ❖ Ensuring children remain on register / POD until school is notified of a new placement ❖ Attendance Strategy in place. ❖ Strong links with Educational Welfare Officer (EWO) for chronic attendance cases and for consultation / advice for those at risk.

	List of School Activities	Risk Level	Risks Identified Against Each School Activity	Procedures/Measures in place to Mitigate Risk
				❖ Referral to Tusla for children who are 'Missing in Education' via Tusla Portal.
18.	Children in care or listed on CPNS	High	❖ Risk of harm not recognised or properly or promptly reported ❖ Risk of harm due to inappropriate relationship/communications between child and another child or adult	❖ DLP and other relevant staff monitor existing cases of children in care, children listed on the Child Protection Notification System (CPNS) carefully ❖ We liaise regularly with outside agencies involved with our families to ensure communication channels are clear and open. ❖ DLP attends case conferences and professional meetings for children in care / listed on CPNS as required ❖ Safeguarding statement is regularly updated ❖ Paperwork in relation to child protection and safeguarding is filed confidentially and proper records kept
19.	Peer on peer abuse and children displaying harmful behaviour	Medium	❖ Risk of harm not being recognised by school personnel ❖ Risk of harm not being reported properly and promptly by members of school personnel ❖ Children at risk of physical, emotional (including bullying) or sexual (e.g. inappropriate touching) abuse ❖ Imbalance of power between two children leading to inappropriate behaviours ❖ Risk of harm due to inadequate supervision of children in school	❖ Clear anti-bullying procedures in place and known to all staff, including 'Bí Cineálta' anti-bullying policy. ❖ 'Good Relationships' behaviour policy in place and shared with all stakeholders ❖ The school has a yard/playground supervision policy to ensure appropriate supervision of children during assembly, dismissal and breaks and in respect of specific areas such as toilets, changing rooms etc. ❖ Children's team of 'Anti-Bullying Ambassadors' promote kindness and awareness of bullying, while 'Friendship Keepers' team promote good relationships and restorative approaches to conflict. ❖ Working with other agencies to support children displaying sexually harmful behaviour

	List of School Activities	Risk Level	Risks Identified Against Each School Activity	Procedures/Measures in place to Mitigate Risk
				❖ Clear risk assessment procedures for any child identified as presenting as a safeguarding risk to other children.
20.	Female genital mutilation (FGM), forced marriage, honour based violence	Medium	❖ Risk of harm not being recognised by school personnel ❖ Risk of harm not being reported properly and promptly by members of school personnel ❖ Children do not return from visit to home country	❖ Staff know the risk factors and symptoms of FGM ❖ Staff are aware of the indicators of forced marriage and honour based violence
21.	Preventing radicalisation	Low	❖ Risk of harm not being recognised by school personnel ❖ Risk of harm not being reported properly and promptly by members of school personnel ❖ Risk of harm due to inappropriate relationship/communications between child and another child or adult ❖ Risk of harm due to racism	❖ Working with local cultural organisations to instil a strong sense of identity in children ❖ Appropriate filters for online content in place in school and information re online safety shared regularly with parents/carers in parent-teacher meetings, specific meetings about online safety and via school newsletter ❖ Celebrate a range of cultural and religious festivals, continue to aim to involve, integrate and engage children in their community ❖ Engage in anti-racism initiatives, e.g. Yellow Flag Programme
22.	Child sexual exploitation	Low	❖ Risk of harm not being recognised by school personnel ❖ Risk of harm not being reported properly and promptly by members of school personnel	❖ Staff are aware of the indicators of children being sexually exploited

	List of School Activities	Risk Level	Risks Identified Against Each School Activity	Procedures/Measures in place to Mitigate Risk
			❖ Risk of harm due to inappropriate relationship/communications between child and another child or adult	
23.	Children's use of ICT in school	Medium	❖ Risk of harm not being recognised by school personnel ❖ Risk of harm not being reported properly and promptly by members of school personnel ❖ Children access inappropriate material online using computers, social media, phones or other devices due to inadequate supervision in school ❖ Risk of harm due to inappropriate relationship/communications between child and another child or adult ❖ Risk of harm caused by member of school personnel communicating with pupils in an inappropriate manner via social media, texting, digital device or other manner; or accessing/circulating inappropriate material via social media, texting, digital device or other manner	❖ The school has an Acceptable Use Policy in place, to include provision for online teaching and learning remotely, and has communicated this policy to parents ❖ Children are not permitted to have phones or personal devices in school. Where older children are walking home alone, they may bring a phone for safety reasons, however they must be handed to class teachers on arrival who keep them in a safe place until the end of the day. ❖ Stay Safe programme implemented as part of SPHE programme, with online safety modules, e.g. via Webwise ❖ Anti-Bullying Ambassadors promote kindness online and staying safe on the internet ❖ Children are supervised when using devices and appropriate filtering systems are in place ❖ School authorities have a code of behaviour and an anti-bullying policy in place in accordance with the department's 'Bí Cineálta' procedures to prevent and address bullying in schools and as outlined in Circular 55/2024 ❖ The school has in place a protocol governing the use of smartphones and tablet devices in the school by children as per Circular 38/2018 and the national guidelines

	List of School Activities	Risk Level	Risks Identified Against Each School Activity	Procedures/Measures in place to Mitigate Risk
24.	Safety at break and lunchtimes, including use of toilets	Medium	❖ Risk of harm not being recognised by school personnel ❖ Risk of harm not being reported properly and promptly by members of school personnel ❖ Risk of child being harmed in the school by a member of school personnel, another child, volunteer or visitor to the school ❖ Risk of harm due to inadequate supervision	❖ The school has a supervision policy to ensure appropriate supervision of children during assembly, dismissal and breaks and in respect of specific areas such as toilets, etc. ❖ Areas of playground clearly defined and supervision in place for each area. ❖ Children use toilets in the Hall. Adults supervise children coming in and out to the toilet. ❖ Children are not encouraged to bring other children to the toilet.
Teaching and Learning				
25.	Classroom teaching	Low	❖ Risk of harm not being recognised by school personnel ❖ Risk of harm not being reported properly and promptly by members of school personnel ❖ Risk of child being harmed in the school by a member of school personnel ❖ Risk of harm due to inadequate supervision of children in school	❖ Staff adhere to safeguarding and professional conduct policies ❖ Open classroom environments maintained ❖ Curriculum supports wellbeing and safety awareness ❖ Concerns reported promptly to DLP
26.	Learning outdoors	Low	❖ Risk of harm not being recognised by school personnel ❖ Risk of harm not being reported properly and promptly by members of school personnel ❖ Risk of inadequate supervision ❖ Risk of children leaving designated area ❖ Risk of harm from environment	❖ Risk assessments carried out for outdoor learning ❖ Clear boundaries and supervision in place ❖ Staff aware of group locations at all times ❖ Appropriate ratios maintained. Educational Visits policy in place with requirements for risk assessing any outdoor activity that involves leaving the school grounds.

	List of School Activities	Risk Level	Risks Identified Against Each School Activity	Procedures/Measures in place to Mitigate Risk
27.	Sporting activities	Low	❖ Risk of harm not being recognised by school personnel ❖ Risk of harm not being reported properly and promptly by members of school personnel ❖ Risk of child being harmed by a member of school personnel, a member of staff of another organisation or other person while a child is participating in out-of-school activities, e.g. school trip, swimming lessons ❖ Risk of injury or harm ❖ Risk in changing areas ❖ Risk of harm due to inadequate supervision of children while attending out-of-school activities	❖ Activities supervised by qualified personnel ❖ Where sporting activities are led by external personnel, school adults remain with classes at all times. ❖ Vetting arrangements in place for any external personnel ❖ Appropriate supervision in changing areas ❖ Clear expectations for behaviour communicated to children in advance of any activity
28.	Swimming	Medium	❖ Risk of child being harmed by a member of school personnel, a member of staff of another organisation or other person while a child is participating in out-of-school activities, e.g. swimming lessons ❖ Risk of harm not being recognised by school personnel	❖ We use trained staff at the pool and ensure there is sufficient supervision for the journey there and back, in changing areas and in the pool. ❖ Expectations for children's behaviour is made clear throughout ❖ Children are supervised by a school adult throughout ❖ Children who require support with changing are accompanied by a parent/carer where possible.

	List of School Activities	Risk Level	Risks Identified Against Each School Activity	Procedures/Measures in place to Mitigate Risk
			❖ Risk of harm due to inadequate supervision of children while attending out-of-school activities	
29.	Curriculum, in respect of SPHE	Medium	❖ Class teachers do not implement SPHE curriculum ❖ Risk of harm due to non-teaching ❖ Risk of vulnerable children or those with poor attendance missing key aspects of SPHE curriculum	❖ The school implements in full the Stay Safe Programme ❖ The school implements in full the SPHE curriculum ❖ The school undertakes anti-racism awareness initiatives ❖ The school has in place a policy and clear procedures for one-to-one teaching activities ❖ Children's teams and student council promote children's voice, empowering children to take the lead and speak up. ❖ Class teachers aim to teach the core Stay Safe lessons when all children are at school and to provide 'catch up' for any children who were absent before the next session.
30.	Managing challenging behaviour among children, including appropriate restraint, where required	Medium	❖ Risk of child being harmed by a member of school personnel ❖ Adults using inappropriate touches or excessive force while intervening ❖ Risk of child being harmed in the school by a member of school personnel ❖ Risk of harm where members of school personnel have not received appropriate training ❖ Risk of harm due to inadequate supervision of children in school	❖ The school has complied with the 'Understanding Behaviours of Concern and Responding to Crisis Situations' developed by the Department of Education to address uncertainty for staff on how to respond when facing crisis situations where there are concerns regarding physical safety ❖ A 'Behaviours of Concern' policy is in place. ❖ School culture actively promotes positive and calm interactions between children and staff with restorative practices encouraged ❖ Any restraint is a last resort measure, with minimum force necessary to prevent injury to self, another person or property ❖ Individual risk assessment completed for children with higher likelihood of needing restraint

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			❖ Risk of harm due to inadequate code of behaviour ❖	❖ Where necessary, positive handling training provided for staff ❖ All restraint is recorded using the appropriate templates, and reported to the school's Board of Management and the NCSE. ❖ The school has a code of conduct for school personnel (teaching and non-teaching staff)
31.	School Visits; children off-site, including residential stays or foreign travel	Medium	❖ Risk of harm not being recognised by school personnel ❖ Risk of child being harmed by a member of school personnel, a member of staff of another organisation or other person while off-site or while a child is participating in out-of-school activities, e.g. school trip, swimming lessons ❖ Risk of harm due to inadequate supervision of children while attending out of school activities ❖ Risks where children are away from home and staying overnight elsewhere	❖ A policy for educational visits is in place with clear procedures for each aspect of the planning and supervision and risk assessing of each visit. ❖ A policy for residential visits, including foreign travel, is in place with clear procedures for each aspect of the planning and supervision and risk assessing of each visit. ❖ There are defined roles and responsibilities for adults accompanying a visit and a named adult in charge. ❖ Full and informed consent is sought from parents/carers for all visits. Written consent is required for any visit beyond those in the immediate locality, any visit involving public transport, an activity with additional risk or a change to the normal school timetable, e.g. returning after 2.30 p.m. ❖ Risk assessments are completed for new venues or activities ❖ Residential visits, including those involving foreign travel are subject to careful planning, in line with the policy and full risk assessments ❖ Briefing for adults accompanying a visit for the first time, e.g. a parent, carer or volunteer; Garda vetting where appropriate

	List of School Activities	Risk Level	Risks Identified Against Each School Activity	Procedures/Measures in place to Mitigate Risk
32.	Online safety and digital safeguarding	Medium	❖ Risk of harm due to children inappropriately accessing/using computers, social media, phones and other devices while at school ❖ Children at risk of harm, including cyber bullying, from peers or adult predators ❖ Risk of harm caused by member of school personnel communicating with pupils in an inappropriate manner via social media, texting, digital device or other manner	❖ The school has an Acceptable Use Policy in place, to include provision for online teaching and learning remotely, and has communicated this policy to parents ❖ IT and online safety protocols and policies are in place ❖ Children are supervised in their computer use and given careful instructions about staying safe online ❖ SPHE programmes include content to explore online safety issues with children, teaching them ways to keep themselves safe, e.g. 'stop, block, tell' ❖ We remind and advise parents/carers about keeping their child safe when online at home, via in-person workshops, school newsletters and Seesaw messages. ❖ Communication between home and school is strong to encourage sharing of information or issues as they arise. ❖ We seek additional expertise from external speakers, where necessary
33.	Online / remote learning during a mandated school closure	Medium	❖ Risk of harm due to inappropriate use of online remote teaching and learning communication platform, such as an uninvited person accessing the lesson link, students being left unsupervised for long periods of time in breakout rooms ❖ Risk of harm due to children inappropriately accessing/using computers, social media, phones and other devices while engaging in distance learning.	❖ The school has an Acceptable Use Policy in place, to include provision for online teaching and learning remotely, and has communicated this policy to parents ❖ IT and online safety protocols and policies are in place ❖ Parents/carers are advised to supervise their children's computer use and remind their children about staying safe online. Parents/carers are asked to inform the school if they have any concerns or if any issue arises.

	List of School Activities	Risk Level	Risks Identified Against Each School Activity	Procedures/Measures in place to Mitigate Risk
			❖ Children at risk of harm, including cyber bullying, from peers or adult predators ❖ Risk of harm caused by member of school personnel communicating with pupils in an inappropriate manner via social media, texting, digital device or other manner ❖ Risk of harm not recognised or properly or promptly reported	❖ Posts are approved by teachers before they appear on the child's journal. Each journal is private. Teacher can share items to the class blog with the permission of the child. ❖ Staff will use school devices and school email addresses to communicate with children and parents by email. When phone contact is needed staff will block their phone number by dialing #31# before the phone number. Staff will keep a note of all phone contact, usually via email to the Principal. ❖ Distance learning is provided using the online digital portfolio tool Seesaw in every class. Teachers set tasks and activities for the children and post tuition videos. Staff provide feedback and encouragement to the children with comments and voice notes. Children are encouraged to reply and engage with staff. ❖ Classes may have a check-in video call with their class. Children are able to see their classmates and teachers and contribute to the online conversation under the direction of the class teacher. Parent permission is sought beforehand. ❖ Staff are aware that normal reporting procedures are in place during the closing and that if a child discloses a welfare abuse or concern or a staff member becomes aware of one or hears or sees something of concern this concern is immediately reported to the DLP.
General Safeguarding				
34.	First aid and administration of medicine	Low	❖ Risk of harm due to inadequate supervision of children in school	❖ Clear guidelines outlined in our safety statement, administration of medicine policy and first aid policy. ❖ All staff receive basic first aid training every 2-3 years.

	List of School Activities	Risk Level	Risks Identified Against Each School Activity	Procedures/Measures in place to Mitigate Risk
			❖ Risk of child being harmed in the school by a member of school personnel ❖ Risk of harm to children with support needs who have particular vulnerabilities, including medical vulnerabilities ❖ Risk of harm to child while a child is receiving intimate care	❖ Named members of staff have certified training and are required to attend to accidents and casualties as necessary. ❖ The school has an Inclusion Policy outlining the necessary protocols for children with support needs ❖ The school has an intimate care policy/plan in respect of students who require such care
35.	HSCL role	Low	❖ Risk of boundary issues in home visits ❖ Risk of harm not being recognised by school personnel ❖ Risk of harm not being reported properly and promptly by members of school personnel ❖ Risk of harm where members of school personnel have not received appropriate training	❖ HSCL follows school policies and Child Protection Procedures at all times ❖ HSCL brings school phone/device on any external visit for their own safety and shares their diary with Principal in advance. ❖ Records of home visits and interactions with parents/carers maintained ❖ HSCL meets regularly with DLP and shares any concerns that arise ❖ Professional boundaries maintained at all times
36.	Attendance	Medium	❖ Poor attendance may be an indicator of abuse or neglect ❖ Risk of harm not being recognised by school personnel ❖ Risk of harm not being reported properly and promptly by school personnel ❖ Risk of attendance not being taken in good time to allow for follow-up	❖ Clear procedures for monitoring attendance are outlined in our attendance strategy document ❖ Any unexplained absences are followed up as soon as the roll is called each day. If we cannot make contact with a parent/carer, every effort is made to seek a reason for the absence the following day ❖ Attendance monitored by the Principal and HSCL teacher and concerns are shared with the Tusla Educational Welfare Officer via formal referral process where necessary.

	List of School Activities	Risk Level	Risks Identified Against Each School Activity	Procedures/Measures in place to Mitigate Risk
37.	Bullying, including LGBT children, or those perceived to be LGBT, those from minority ethnic groups, or those with disabilities	Medium	❖ Risk of harm not being recognised by school personnel ❖ Risk of harm not being reported properly and promptly by members of school personnel ❖ Allowing or condoning bullying by adults could constitute a lack of duty of care ❖ Risk of harm due to inadequate code of behaviour ❖ Risk of harm due to bullying ❖ Risk of harm due to inadequate supervision of children in school ❖ Risk of child being harmed in the school by a member of school personnel, another child, volunteer or visitor to the school	❖ The school has a code of behaviour / 'Good Relationships' policy and an anti-bullying policy in place in accordance with the department's 'Bí Cineálta' procedures to prevent and address bullying in schools and as outlined in Circular 55/2024 ❖ Teaching of SPHE includes anti-bullying strategies and how to tackle bullying ❖ School culture fosters inclusive behaviour and language ❖ Children's team of 'Anti-Bullying Ambassadors' promote kindness and awareness of bullying ❖ The school undertakes anti-racism awareness initiatives
38.	Use of school premises by other organisations	Low	❖ Risk of harm from external users ❖ Risk of inadequate safeguarding procedures	❖ Use of building either during the school day or after-school use ❖ Agreements in place with external organisations before any contract is entered into. ❖ Evidence of safeguarding compliance required by any external organisation using the school building. ❖ Restricted access to school areas in place. ❖ Supervision arrangements clarified

	List of School Activities	Risk Level	Risks Identified Against Each School Activity	Procedures/Measures in place to Mitigate Risk
39.	Management of provision of food and drink	Low	❖ Risk to children with allergies ❖ Risk of inadequate supervision	❖ Staff involved in food preparation during the school day are Garda vetted and procedures are clear in relation to the delivery of food to classrooms. ❖ Awareness of allergies and dietary needs communicated to all relevant staff in medical/allergy notices in each room. ❖ Clear procedures for food handling in place. ❖ Staff supervision during eating times in classrooms. ❖ Regular communication with parents/carers in relation to allergies, online portal to record allergies and choose meals.
40.	Photography and images, including the recording of school events	Medium	❖ Risk of harm not being recognised by school personnel ❖ Risk of harm caused by member of school personnel accessing/circulating inappropriate material via social media, texting, digital device or other manner ❖ Risk of harm caused by a member of school personnel communicating with pupils in an inappropriate manner via social media, texting, digital device, or other manner	❖ A photography policy is in place and the taking of photographs or videos at school requires written parental consent ❖ Where photos are published on our website or social media, we use no names. ❖ Staff are not to store photos of children on personal devices ❖ Children must be appropriately dressed in photos and we encourage children to tell adults if they are worried about a photograph taken ❖ At events, parents/carers reminded that photos are for personal use and not to be shared on social media ❖ Full and informed written consent is sought from parents/carers for any photography/video of children by any external source, e.g. print media, photocall, TV.
41.	Events, including performances,		❖ Risk of harm not being recognised by school personnel	❖ Clear supervision plans in place for all events, considering ratios, the type of event and where children will be, placement of adults, start/end procedures.

	List of School Activities	Risk Level	Risks Identified Against Each School Activity	Procedures/Measures in place to Mitigate Risk
	parent-invited occasions, Sports Day, International Food Fair, etc.		❖ Risk of harm not being reported properly and promptly by members of school personnel ❖ Risk of unauthorised access to children ❖ Risk of inadequate supervision	❖ Visitors restricted to designated areas with school adults positioned at entry and exit to monitor and ensure visitors stay in the designated areas. ❖ Staff assigned specific supervision roles ❖ Parents/carers informed of arrangements in advance ❖ Clear guidance issued at the beginning or in advance to all involved – children, parents/carers, staff and/or visitors in relation to safeguarding arrangements, including photography.
42.	Use of toilet or changing areas in school		❖ Risk of harm not being recognised by school personnel ❖ Risk of harm not being reported properly and promptly by members of school personnel ❖ Risk of inappropriate behaviour between children ❖ Risk of inadequate supervision ❖ Risk of safeguarding concerns in private spaces	❖ The school has a supervision policy to ensure appropriate supervision of children in respect of specific areas such as toilets, changing rooms etc. ❖ Supervision arrangements in place appropriate to age and setting ❖ Staff will not enter toilets unless necessary ❖ Clear expectations for children's behaviour communicated and reminders given regularly ❖ Separate facilities used where appropriate
43.	Breakfast and after-school clubs, extra-curricular activities, summer camp	Medium	❖ Harm not being recognised or reported properly and promptly by school personnel ❖ Risk of child being harmed in the school by a member of school personnel or another child ❖ Risk of harm due to inappropriate relationship/communications between child and another child or adult	❖ See above for procedures for recruitment of personnel ❖ All adults are briefed on child protection and safeguarding procedures and are expected to follow school policies. ❖ Club planning will highlight the children who are most in need of support and key information from children's Student Support Files and/or HSCL target lists will be shared with relevant adults to support children's participation.

	List of School Activities	Risk Level	Risks Identified Against Each School Activity	Procedures/Measures in place to Mitigate Risk
			❖ Risk of harm to children with support needs who have particular vulnerabilities, including medical vulnerabilities	❖ HSCL will support information-sharing between staff, parents/carers and children.
44.	School transport arrangements, including bus escorts		❖ Risk of harm during transport ❖ Risk of inadequate supervision	❖ Garda vetting in place for all transport personnel ❖ Clear supervision arrangements in place and agreed with the transport service, including transfer to and from the school building ❖ Regular communication with the transport provider, e.g. taxi driver, to proactively address any issues arising ❖ Bus escorts provided where required ❖ Behaviour expectations communicated to children and shared with adults.
45.	Summer Camp Programme	Medium	❖ Harm not being recognised or reported properly and promptly by school personnel ❖ Risk of child being harmed in the school by a member of school personnel or another child ❖ Risk of harm due to inadequate supervision ❖ Risk of harm due to inappropriate relationship/communications between child and another child or adult ❖ Risk of harm to children with support needs who have particular vulnerabilities, including medical vulnerabilities ❖ Risk of external staff, who are new to the school, not knowing procedures well enough	❖ The school will apply our policies on Child Protection, Health & Safety, Inclusion, Anti-Bullying, Behaviour, Critical Incident and Healthy Eating to the Summer Programme. Each staff member will have access to these policies via the Summer Camp Staff Padlet. ❖ Summer Camp Manager is a permanent and senior member of staff who provides guidance and direction to the staff team throughout the camp. Child:adult ratios are typically 1:12. ❖ The DLP and DDLP for the summer camp will be identified in advance annually and communicated to all staff and children. ❖ Recruitment of external staff for summer camp roles will be completed in line with all usual procedures, outlined above.

	List of School Activities	Risk Level	Risks Identified Against Each School Activity	Procedures/Measures in place to Mitigate Risk
			or not having established relationships to recognise harm	❖ Vetting requirements will be fulfilled for staff contributing to the work of the camp and parents will be informed of all relevant policies and procedures. ❖ The Summer Camp Manager will be the designated health and safety officer and will be available on site for the duration of the camp. ❖ All necessary government health and safety requirements, in effect at the time of the programme, will be adhered to, in order to support the safe and successful organisation of the summer programme. ❖ Children with support needs will, as much as possible, work with adults who have a clear understanding of their needs. ❖ Camp planning will highlight the children who are most in need of support and key information from children's Student Support Files will be shared with relevant adults to support their participation.



Appendix - Location of copies of the Child Protection Procedures and Children First Guidance

Online location for the procedures:

- Department of Education and Youth website: www.gov.ie/childprotectionschools
- School website
- Children First National Guidance 2017: Children_First_National_Guidance_2017.pdf

Hard copies of the procedures:

- number and location of hard copies of these procedures available in the school.